

THE ULTIMATE CHECKLIST FOR TRANSFERRING YOUR PROPANE SERVICE

SELLERS

Moving can be full of headaches, use this simple checklist to ensure that transferring your propane service is not one of them. Print it out, check off what you've done, and leave it for the new owners or occupants to finish the process!

1

Contact your local office to settle any balance and begin to transfer the account to the new owners or occupants

2

Enter your local office contact information – leave this list on the kitchen counter for the new occupants to find, so they can easily complete the list!

IMPORTANT REMINDERS

FOR LEASED TANKS: Do not include the tank in the bill of sale of the house.

FOR OWNED TANKS: Leave any associated paperwork proving tank ownership and service records.

REMAINING PROPANE: Work with your local office to determine if you want to get a credit for the remaining propane in your tank, or if you will include the gas in the sale of the home.

BUYERS

Welcome home! Now that you have the keys, make sure your home is always comfortable. Follow the steps below to set up your propane account!

1

Contact the local office listed by the seller to set up your account – our local office can help you determine the right service and payment options for your needs.

2

Sign and return the service agreement provided by AmeriGas – keep a copy for your records and return the original to the local office.

3

Register for your MyAmeriGas account to manage your account online – this industry leading tool makes propane account management easy and available whenever you need it.